

Dear Parents,

Welcome to Third Grade! I am thrilled about having your child in our class this year! I am looking forward to working with you, and especially your student this year. I am so excited to meet all students on the first day of school, August 21, 2019.

**Contact Information:**

Please feel free to contact me whenever you have any questions or concerns. I am available for appointments via phone or in person.

**Email** is a great way to get in contact with me. I will always respond as soon as I can. [ldoolan@hvesd.com](mailto:ldoolan@hvesd.com)

**Class Dojo** is another invaluable tool for quick, communication needs. I usually see messages on dojo first during the school day.

**Website:** Our class website is a great way to keep up-to-date on all the things happening in room 3. For your convenience, I will be posting weekly spelling lists, field trip information, class wish list, and more. Please check it regularly at: <http://happyvalleythirdgrade.weebly.com>

**Student Supplies:**

I have provided the classroom supplies your student will need this year. To help with the cost, cash donations are always welcome! Checks can be made out to Happy Valley School with 'room 3 class funds' in the memo. \$25-\$30 is great, but whatever you can, or would like, to contribute is greatly appreciated!!

We are always in need of other items throughout the year. These will be updated as needed on the website under the "class wish list" tab. Thank you so very much for your support!

**Room Parent Volunteer Position:**

This parent will be the point person for most of Room 3's events. i.e. coordinating snacks for class parties, encouraging families to contribute to and help out at fundraisers/school events, coordinating the class auction item for the Redwood event, amongst other responsibilities. Please email me if you are interested in doing this.

Finally, please fill out the attached student information form and send it with your child on the first day of school. Thank you so much for everything, and I look forward to seeing you and your child soon!

Sincerely,



Ms. Lindsey Doolan